



Ceannairle Chonitae na Gaillimhe  
Galway County Council

**Chuig an Cathaoirleach**

**Summary of Proceedings of Conference, Seminar, Other Meetings or Events**  
(Section 142 (5)(f) of the Local Government Act 2001 as inserted by the  
Local Government Reform Act 2014)

Title of Conference/Seminar: ACE TRAINING  
MICROSOFT EXCEL.

Date(s) & Venue: 31<sup>st</sup> OCT 14 - 1<sup>st</sup> NOV 14.

1. Please provide a short summary of the proceedings of the Conference/Seminar including the subject matter covered:

MS EXCEL  
MS OFFICE

2. Did you find the Conference/Seminar beneficial?

Yes  No

3. Did you find the Conference/Seminar relevant to the general interests of the Council's administrative area and the local community?

Yes  No

4. Did you have adequate opportunity to participate/express your views?

Yes  No

5. What did you think of the handouts and information available?

Excellent (5)  Good (4)  Average (3)  Fair (2)  Poor (1)

6. Please rate the Conference/Seminar in terms of efficacy and value for money with other similar events

Excellent (5)  Good (4)  Average (3)  Fair (2)  Poor (1)

7. Overall rating of Conference/Seminar?

Excellent (5)  Good (4)  Average (3)  Fair (2)  Poor (1)

Comments: NOTHING TO SAY!!

8. Size of delegation from Galway Co. Council who attended: NOT SURE AS ONLY NEW Cllr.

9. Did you find the size of the delegation from Galway Co. Council adequate to represent the authority at the event, consistent with producing the required benefit for the Members concerned, the authority and the community?

Yes  No

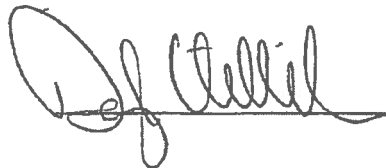
10. Is there any follow-up action that you would recommend the Council take following the event, or in the future? If yes, please specify:

NA

11. Any other comments/suggestions:

NA

Signed:



Date:

5/12/14

This report shall be made available free of charge by the Council to any member of the public who so requests and for that purpose will be made available on the Councils Website.