

LEABHARLANNA CHONNDAE NA GAILLIMHE

ASSISTANT LIBRARIAN - GALWAY CITY BRANCH

I wish to present to the Manager and the County Libraries Committee the following case in support of creating an additional appointment to the grade of Assistant Librarian to be responsible under the County Librarian's direction for the day-to-day operation of the Galway City Branch Library.

I am convinced that this post is justified on the grounds of the increasing importance of the work carried out by the Branch, the present volume of work, the need for greater supervision, and the necessity of creating a higher standard of service for the public.

POPULATION SERVED: The Branch serves a population of approximately 30,000, or 20% of the total population of the County.

PRESENT STAFF: It is staffed at present by three Library Assistants on a salary scale of £350 - £650. This scale is £130 on maximum above that of Clerk-Typist and £200 on maximum below that of Clerical Officer. The staffing, therefore, represents on the maximum of the scale a total of 3.7 Clerk-typists, or 2.3 Clerical officers.

The three members of the Branch Staff are on the same grade and there is no senior grade directly responsible to the County Library for the day-to-day operation of the Branch. Approval to the creation of the senior grade of Assistant Librarian is sought, the salary scale for which is £650 - £850, the maximum being the same as that for general service Clerical Officer.

OPENING HOURS: The hours of duty at the Branch are 10 a.m. - 1 p.m. and 2.30 p.m. - 8.30 p.m. from Monday to Friday, and 10 a.m. - 1 p.m. and 2.30 p.m. - 5.50 p.m. on Saturday. This is a total of 51 hours per week. Number of staff = 3, each working 33 hours per week = 99 working hours per week. This represents an average of less than two staff on duty at any one time to deal with all of the following duties at the one time:

- (a) Issue and receipt of books. (b) Registration of readers.
- (c) Writing of overdue notices. (d) Dealing with borrowers written application for special books.
- (e) Dealing with verbal enquiries and requests for information.
- (f) General supervision of the Branch.

- (g) Withdrawal of wornout book, and books for rebinding from shelves.
- (h) Displays of book jackets.
- (i) Affixing plastic jackets to books assigned to Branch.
- (j) Collecting of fines on overdue books.
- (k) Keeping of records, including cash receipts and lodgments.

BOOK ISSUES: The number of books issued to the public at the Branch over the past number of years have shown a considerable increase.

|   |     |         |
|---|-----|---------|
| Year ended 31st March 1957              | ... | 117,710 |
| " " 1958                                | ... | 141,323 |
| " " 1959                                | ... | 161,473 |
| " " 1960                                | ... | 173,188 |
| " " 1961                                | ... | 168,374 |
| " " 1962                                | ... | 181,952 |
| 12 months ended 30th November, 1962.... |     | 186,135 |

This represents an increase of approximately 60% over six years, or an average increase of 10% per year. The number of books issued and returned each year is the greatest single quantitative analysis of the volume of work carried out at the Branch.

REGISTRATION: The number of registered readers for the year ended 31st March, 1962 was 3,501 or 11.5% of total population in the area served. For each member registered a form has to be checked and filed; the out-of-date form for previous year withdrawn; three tickets written in the case of an adult and two in the case of a junior reader; a charge of 2/- collected from an adult reader and a Receipt written for same.

OVERDUE BOOKS: The Branch Staff must make every effort to ensure that each of the 180 to 190 thousand books issued is subsequently returned. To do so a considerable number of overdue notices must be written daily. The following notices are sent in respect of overdue books:-

1. First application when book is approximately five weeks in the hands of a city reader, and six to seven weeks in the hands of a resident from outside the city area.
2. Second application - 14 to 21 days later.
3. A notice to the borrowers guarantor where the borrower himself is not a ratepayer, or a further notice to the borrower himself where he is his own guarantor - 14 to 21 days later.

4. A final circular to the borrower demanding payment for the book - 3 months from date of issue.

The sending of these notices within the proper time and order, and the checking involved in respect of - right person, right address, and right guarantor, takes a considerable amount of time and effort. The number of such notices sent within the twelve months ended 30th November, 1962, was 9,009.

SPECIAL REQUESTS: The tendency for people to request that a particular book be provided has been growing over the years. Books requested are sometimes in stock and other times not in stock. Again they may be new books just published, or reviewed, or not even published, they may be old and out of print books, expensive books, or mere light fiction, they may have their origin in the United States and not capable of being traced here, the flimsiest of details may be given or as happens very frequently, the author or title requested may bear no relation to authors correct name, or the correct title. To trace these requests, first whether the book is in stock, whether it can be purchased or worth purchasing, whether it ought to be obtained through the Central Library, if in stock where is it and who has it, requires considerable time, effort and an advanced knowledge of old books, new books and bibliographical entries. When the book requested has finally come into the hands of the Branch Staff the borrower has to be notified to collect it, and in some cases the book must be returned later to its original location whether this is a Branch throughout the county, the Central Library, or the Special Collection.

A total of 1,498 books were supplied to individual readers who made specific requests during the year ended March, 1962, at the Galway City Branch.

The total for the twelve months ended 30th November, 1962, was 1,516. Approximately 90% of books for which requests are accepted are supplied.

VERBAL ENQUIRIES: Desk staff battling with a queue of borrowers entering the Library are expected to answer a continuous stream of enquiries such as, "who wrote what", "where can I find such and such a book", "What's the class. number for Trade Union", "how do I look up a book in the Catalogue", "I lost my tickets, I lent my tickets, lost or mislaid my books, what do I do", "Have I any other books out" if so "what are they and when did I get them", "When am I going to get that book I requested", etc. etc.

SUPERVISION: Branch staff must endeavour to ensure that books are not taken unofficially from the Library. Borrowers are not now allowed to take shopping bags into the Branch, and the desk assistant must ensure that all books are presented for stamping by those leaving the Library.

OTHER DUTIES: Other duties in connection with the operation of the Galway City Branch include, the withdrawal of wornout books and books for rebinding, periodically from the shelves, weekly displays of book jackets, the affixing of plastic jackets to new books assigned to the Branch, the calculating of the amount of fines due on books and the collection and receipt of such money, the keeping of records such as daily records of issues, receipts, monies received, registration figures, etc. and the lodgment of cash received once per week.

Each days issue of books must be arranged in numerical and classified order to provide for the clearing of tickets when books are returned.

At peak periods a member of the staff must take control of the Childrens Library.

LIBRARY PORTER: The Library Porter is required to spend approximately half his time at the Galway City Branch and is responsible during this time for replacing the accumulated books returned in their proper places on the shelves and is also responsible for re-arranging all shelves in Childrens Library, Adult Section and Reference Section daily. Generally, he must seek help from the Branch Staff in doing this, and when not present Branch Staff must replace books themselves.

It must be borne in mind in relation to all the foregoing duties as stated under the heading of "Opening hours" the average number of staff on duty at any one time is less than two. The maximum salary for the grade involved being a little higher than that for Clerk-Typist but £200 below that for General Service Clerical Officer.

It should be clearly evident from the foregoing that the Branch staff is lacking both in number and the permanent attention of a supervisory officer and that the creation of an additional post between that of junior Library Assistant and County Librarian to be responsible to the County Librarian for the day-to-day operation of the Galway City Branch is warranted, and I recommend the creation of the post of Assistant Librarian on the salary scale £650 - £850.

SIGNED: \_\_\_\_\_

County Librarian

DATE: 6th December, 1962.

## LEABHARLANNA CHONNDAE NA GAILLIMHE

Minutes of meeting of County Libraries' Committee held on Friday 10th May, 1963.

PRESENT: Councillors S. Donnellan; J. Dowd; P. Galvin; J. Geoghegan T.D.; S. Glynn; T. King; & F. Mullin; Messrs. S. Layng; P. Talty; T. O Seaghdha; T. Clarke; M. Moroney; T. Murphy; & R. Joyce; Ald. P. Ryan; Ald. M. Walsh; & Clr. A. Hynes.

IN ATTENDANCE: S. Bohan Esq., County Librarian; T. Sharkey Esq., Assistant Co. Librarian; & E. Phelan Esq., Assistant County Librarian.

Apologies for inability to attend were received from the Chairman Very Rev. P. Canon Glynn, the Vice-Chairman Michael Kitt T.D., and the acting Assistant Co. Manager, M. Moroney Esq.

IN CHAIR: In the absence of the Chairman and Vice-Chairman, Clr. T. King took the chair on the proposal of Clr. J. Geoghegan seconded by Mr. T. Clarke.

14/62 MINUTES OF PREVIOUS MEETING: The minutes of the previous meeting as circulated to each member were taken as read and it was agreed that they be signed.

15/62 ANNUAL REPORT 1962/63: The Annual Statistical Report on the operation of the County Library Service for the year ended 31st March, 1963 was before the meeting. Members commented on the figures shown for books issued at Galway City Library, Branches and Mobile Library and the cost of books. The Report was adopted on the proposal of Clr. S. Glynn seconded by Clr. J. Geoghegan T.D.

16/62 ANNUAL CONFERENCE LIBRARY ASSOC. OF IRELAND: It was proposed by Mr. T. Clarke seconded by Mr. S. Moroney and agreed that two delegates be nominated to attend the Annual Conference of the Library Association of Ireland in Portrush from 20th - 24th May. The Conference was the 1st Joint Conference of the Library Association of Ireland and the Northern Branch of the Library Association (England). Clr. J. Geoghegan was proposed by Mr. T. Clarke, seconded by Clr. S. Donnellan; Mr. S. Layng was proposed by Clr. J. Dowd and seconded by T. Uas. O Seaghdha; Clr. F. Mullin was proposed by Clr. A. Hynes and seconded by Ald. M. Walsh. Clr. J. Geoghegan withdrew in favour of Clr. F. Mullin and it was agreed that the names of Mr. S. Layng and Clr. F. Mullin be

submitted to the County Council for approval to attend.

17/62 PROGRESS REPORT: The County Librarian reported on the progress being made in regard to sites etc. for new Branch Library Buildings in Ballinasloe, Clifden, Dunmore, Portumna, Gort and Athenry. With regard to Galway City he reported that there had been no meeting of the Municipal Building Committee. Clr. J. Geoghegan complained of the delay in the matter and asked that the County Librarian take the matter up with the Co. Secretary. Clr. Hynes and Clr. Galvin urged that the provision of the Ballinasloe Branch be speeded up. Clr. S. Donnellan and Clr. T. King spoke on the necessity of a Municipal Building in Galway. Alderman P. Ryan explained that the Corporation had submitted a schedule of its requirements. A list of the County Council's requirements had also been prepared. T. Uas. O Seaghdha enquired if the Building would incorporate an Art Gallery.

18/62 LIBRARY FACILITIES GLYNSK & BALLYMOE: A letter from Clr. P. O Ceallaigh requesting that the Mobile Library stop at Glynsk and Ballymoe was considered by the Committee. It was agreed that at present it would not be possible to send the van into the area. The Committee recommended that Library Centres be opened in any of the areas requesting a service.

19/62 OBJECTIONABLE BOOKS: Clr. A. Hynes referred to the circulation of books which he considered objectionable at the Ballinasloe Branch Library and mentioned one author in particular whose works should be carefully examined.

20/62 VOTES OF SYMPATHY: The Committee voted sympathy with the following:

Mr. R. Lee, B.E., on the death of his mother  
Mr. David Joyce, on the death of his mother  
The wife and family of the late Clr. M. Mannion.

The meeting then ended.

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Minnit D. O' Carr.  
27/ 9/ 63

LEABHARLANNA CHONNDAE NA GAILLIMHE  
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County Library Hq.,  
Courthouse,  
Galway.

4th May, 1963.

A Chara:

A meeting of the County Libraries' Committee will be held in the Bar Room of the Courthouse on Friday next 10th May at 4.30 p.m.

You are requested to attend.

Mise, le meas,

B. Bohaw  
Leabharlannai Chonndae

A G E N D A

1. Minutes of previous meeting (herewith) X
2. Annual Statistical Report for year ended 31st March, 1963. X
3. Nomination of delegates to Annual Conference of Library Association of Ireland. X
4. Progress report - New Branch Library Buildings. X
5. Correspondence. X
6. Any other business. ✱

To Acting Assistant Co. Manager  
To County Secretary  
To Editors of local newspapers  
To each member of the Libraries' Committee.

£60,000

LEABHARLANNA CHONNDAE NA GAILLIMHE  
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Minutes of Annual Meeting of County Libraries' Committee held on Friday 27th September, 1963, at 4.30p.m.

PRESENT: Ctrs. S. Donnellan; J. Dowd; P.J. Galvin; J. Geoghegan T.D.; S. Glynn; T. King; M. Kitt T.D.; A. Millar T.D.; F. Mullin; P. Raftery; Messrs. S. Layng; T. O Seaghdha; T. Clarke; S. Moroney; T. Murphy; R. Joyce; Alderman M. Breathnach; and Clr. A. Hynes.

IN ATTENDANCE: Mr. C. Walsh, Assistant County Manager; Mr. S. Bohan County Librarian; and Mr. T. Sharkey, Assistant Librarian.

IN CHAIR: In the absence of the Chairman, Very Rev. P. Canon Glynn, Clr. M. Kitt, Vice-chairman took the chair.

1/63 MINUTES OF PREVIOUS MEETING: The minutes of the previous meeting as circulated to each Member were taken as read and it was agreed that they be signed.

2/63 The Chairman welcomed Mr. Walsh, Assistant County Manager, to his first meeting of the County Libraries' Committee.

3/63 ELECTION OF CHAIRMAN & VICE-CHAIRMAN: On the proposal of Clr. T. King seconded by Alderman M. Walsh, Very Rev. P. Canon Glynn was re-elected Chairman for the year 1963/64. On the proposal of Clr. J. Geoghegan T.D., seconded by Clr. F. Mullin, Clr. M. Kitt T.D., was re-elected Vice-Chairman.

4/63 ANNUAL CONFERENCE 1964: On the proposal of the Chairman seconded by Mr. S. Layng it was unanimously agreed that the Committee invite the Library Association of Ireland to hold its Annual Conference in Galway City in 1964. The Librarian gave a report on the Annual Conference held in Portrush in May and informed meeting that the 1964 Conference would also be a joint Conference of the Library Association of Ireland and the Northern Branch of the Library Association of England, the first such to be held in the twenty-six counties.

5/63 FUTURE DEVELOPMENT: The Meeting agreed that the Librarian should prepare a full Report on the future development of the County Library Service and that it be circulated to all members early in December for consideration at the Estimates Meeting to be held early in January.

6/63 EXHIBITION: Arising out of a discussion on exhibitions of books, paintings etc. it was agreed in principle on the proposal of the Chairman seconded by Mr. S. Layng that the County Library should arrange to sponsor such exhibitions each year.

7/63 ATTENDANCE AT MEETING OF THE COMMITTEE: Alderman M. Walsh referred to the fact that some members leave the meetings of the Committee early without apologising for doing so. Mr. S. Layng criticised late comers. Clr. T. King said he resented reflection being cast on Elected Representatives, that they have to do many others things when they come to town for Meetings. After a discussion on the unsuitability of 4.30 p.m. as the hour of the Meetings it was agreed that in future Meetings be held at 5 p.m. if being held on Friday and at 1 p.m. if being held on Saturday.

The meeting then ended.

24. Jan., 1964 Patrick Glynn



G01/S/3, p245

LEABHARLANNA CHONNDAE NA GAILLIMHE

Co. Library Headquarters,  
Courthouse,  
Galway.

21/9/1963

A Chara:

Re: Annual General Meeting

The Annual Meeting of the Galway County Libraries' Committee will be held in the Bar Room of the Courthouse on Friday the 27th September at 4.30 p.m. You are requested to attend.

Mise, le meas,

J. Bokan.  
Leabharlannai Chonndae

A G E N D A

1. Minutes of previous meeting (herewith)
2. Elections of Chairman and Vice-Chairman for 1963/64.
3. Venue of Annual Conference of Library Association of Ireland 1964 -- GALWAY.
4. Future development of County Library Service
5. Sponsoring of exhibitions by Co. Library Committee
6. Any other business.

To each Committee Member  
To Assistant Co. Manager  
To County Secretary  
To Editors of local newspapers.

LEABHARLANNA CHONNDAE NA GAILLIMHE

Minutes of meeting of County Libraries' Committee held on Friday 24th January, 1964, at 5.00 p.m.

PRESENT: Clrs. M. Carty T.D.; S. Donnellan; J. Dowd; P.J. Galvin; J. Geoghegan T.D.; S. Glynn; T. King; M. Kitt T.D.; F. Mullin; P. Raftery; Very Rev. M. Canon McDonagh; Messrs. T. O Seaghdha; T. Clarke; T. Murphy; R. Joyce; Alderman P. Ryan; Alderman M. Walsh; Clr. A. Hynes, & P. Talty.

IN CHAIR: Very Rev. P. Canon Glynn.

IN ATTENDANCE: Mr. C. Walsh, Assistant County Manager.  
Mr. D. Foley, Director of An Comhairle Leabharlanna.  
Mr. S. Bohan, County Librarian.  
Mr. T. Sharkey, Assistant Librarian.

The Chairman introduced Mr. Foley to the Members and welcomed him to the Meeting.

8/63 MINUTES OF PREVIOUS MEETING: The Minutes of the previous Meeting as circulated to each Member were taken as read and it was agreed that they be signed.

9/63 LIBRARY DEVELOPMENT SCHEME: A Scheme for the Improvement and Development of the County Library Service was circulated to members during December 1963, and was before the Meeting for consideration. The Scheme had been considered by An Comhairle Leabharlanna at a Meeting of that body on 10th January, 1964, and Mr. Foley, Director of the Council, had visited Galway for three days from the 15th to 17th January to make a survey of the existing Library Service and to study the recommendations embodied in the Scheme. The Librarian read the letter from the Library Council giving general approval to the Scheme. Mr. Foley then spoke on the Scheme and on the standard of the present County Library Service, and pointed out that he had been impressed by the improvement which had taken place over the previous ten years particularly in the bookstock. The Librarian outlined the principal recommendations in the ten year plan of development.

Mr. Foley explained the difference between the Department of Education's School Library Scheme and the County Library Scheme. The Assistant County Manager spoke on the Municipal Centre for Galway with which it was proposed to incorporate the new City Library and Headquarters. Members asked questions on various

aspects of the Scheme including cost of implementation, book transport, building of Branches, guidance to readers and service of schools. After a long discussion it was proposed by Clr. Michael Kitt seconded by Clr. P.J. Galvin and agreed unanimously that the Committee adopt the Scheme as submitted and that it be recommended to the County Council for sanction.

10/63 CO. LIBRARY ESTIMATE 1964/65: Details of the Estimates

Expenditure and receipts for the County Library Service for the year 1964/65 as circulated to members were before the Meeting. The Librarian explained that the estimate presented was based on the second year of the ten-year scheme of development and that an increase of 1d. in the £1. was being sought. Members pointed out that since the Scheme had already been adopted that the estimate based on it should also be adopted. The estimated expenditure shown was £27,585, Estimated receipts were £3,745 leaving a net expenditure of £23,840 or an increase of £2,605 on estimated expenditure for 1963/64. It was proposed by Clr. T. King seconded by Mr. T. Murphy and agreed unanimously that the estimates as presented be adopted and recommended to the County Council for sanction at the Annual Estimates Meeting. The Assistant Co. Manager pointed out that it might be necessary to amend the Estimate to provide for salary increases under the Ninth Round etc.

To a question from Clr. Hynes, regarding the proposed new Branch Library at Ballinasloe, the Assistant Co. Manager explained that all delays had now been cleared up at local level and that the plans would be with the Library Council within a fortnight. The Chairman welcomed Clr. Michael Carty back after his illness, thanked Mr. Foley for attending the meeting and congratulated Miss M. Kavanagh on her promotion to the grade of Assistant Librarian.

The meeting then ended.

*Patrick Glynn,  
29<sup>th</sup> May, 1964*

LEABHARLANNA CHONNDAE NA GAILLIMHE  
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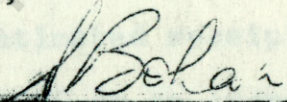
County Library Hq.,  
Courthouse,  
Galway.

18th January, 1964.

A Chara:

A Meeting of the County Libraries' Committee will be held in the Bar Room of the Courthouse on Friday 24th January at 5 p.m. It is expected that Mr. D. Foley Director of An Comhairle Leabharlanna will attend the Meeting.

Mise, le meas,



Leabharlannai Chonndae

A G E N D A

1. Minutes of previous meeting (herewith)
2. Scheme for the Improvement and Extension of the Galway County Libraries. (Copy circulated in Dec.)
3. County Libraries estimate 1964/65 (herewith)
4. Any other business.

To each member of the Committee  
To Assistant Co. Manager  
To County Secretary  
To Editors of local newspapers.

LEABHARLANNA CHONNDAE NA GAILLIMHE  
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Minutes of meeting of County Libraries Committee held on  
29th May, 1964, at 5 p.m.

PRESENT: Ctrs. S. Donnellan; J. Dowd; P.J. Galvin; S. MacEocagain,  
T.D.; S. Glynn; T. Mac an Riogh; M. Kitt T.D., F. Mullin;  
P. Raftery; J. Flaherty; Messrs. P. Talty; T. O Seaghdha;  
T.V. Clarke; T. Murphy; R. Joyce; Ald. P. Ryan; &  
Clr. A. Hynes.

IN CHAIR: Very Rev. P. Canon Glynn.

IN ATTENDANCE: Mr. C. Walsh, Assistant County Manager;  
Mr. S. Bohan, Co. Librarian; Mr. T. Sharkey, Asst. Librarian.

MINUTES OF PREVIOUS MEETING:

The Minutes of the previous meeting as circulated to each member were taken as read and it was agreed that they be signed.

ANNUAL REPORT 1963/64:

The Annual Report of the Librarian on the operation of the County Library Service for the year ended 31st March, 1964, was before the meeting. After some discussion on the operation of the Mobile Library Service and the number of books issued the Report was adopted on the proposal of Clr. M. Kitt, seconded by Clr. J. Dowd.

ANNUAL CONFERENCE 1964:

The Librarian reported that a Joint Conference of the Library Association of Ireland and the Northern Branch of the Library Association would be held in Galway in June. The Chairman, Very Rev. P. Canon Glynn, and Ald. P. Ryan were nominated to represent the Committee at the Conference.

BIBLIOGRAPHY OF CO. GALWAY: A Bibliography of the County of Galway which was presented by Miss M. Kavanagh, Assistant Librarian, as a thesis towards fellowship of the Library Association of Ireland was displayed at the meeting. The Committee complimented Miss Kavanagh on the work and on the suggestion of the Assistant Co. Manager and

Librarian agreed to recommend to the County Council that the Council authorise the publication of the Bibliography in book form.

OLD GALWAY NEWSPAPERS:

The Librarian raised the question of purchasing in microfilm form certain runs of the old County Galway newspapers held in the British Museum. After some discussion on the subject it was agreed on the suggestion of Clr. T. King that the matter be postponed until a more detailed estimate of the cost of certain runs of newspapers be presented to the Committee.

The meeting ended at 6 p.m.

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Patrick Glynn  
22<sup>nd</sup> January, 1965

LEABHARLANNA CHONNDAE NA GAILLIMHE

County Library Hq.,  
Courthouse,  
Galway.

22nd May, 1964.

A Chara:

A meeting of the County Libraries' Committee will be held in the Bar Room of the Courthouse on Friday next, 29th May at 5 p.m. You are requested to attend.

Mise, le meas,

*J. Bohan*

Leabharlannai Chonndae.

A G E N D A

1. Minutes of previous meeting. (herewith)
2. Annual Report 1963/1964.
3. Annual Conference of Library Association of Ireland, to be held in Galway.
4. County Library, Scheme of Development.
5. Publication of Bibliography on County Galway.
6. Purchase of old County Galway newspapers on microfilm.
7. Any other business.

To each member of the Committee  
To Assistant Co. Manager  
To County Secretary  
To Editors of local newspapers

COMHAIRLE CHONTAE NA GAILLIMHE

Oifig an Runai,  
Bothar Mor,  
Gaillimh.

Guthan:  
Gaillimh 2055

14 Bealtaine, 1964.

Chuibh Gach Bhaill de'n Comhairle

A Chara,

Iarrtar ort leis seo bheith i lathair ag cruinniú de Chomhairle Chontae na Gaillimhe a tionolfar ins na Foirgnithe Chontae De Sathairn, 23 Bealtaine, 1964 ag tosnu ar 12.30 p.m. a chlog.

Mise, le meas,

L. O'Luanaigh,

Runai.

A G E N D A

TO CONSIDER:

1. Minutes.
2. Malicious Damage Claims:-
  - (a) Mr. William Power ----- £700  
Dumper damaged at Shanagurraun, Spiddal - 5/4/1964.
  - (b) Mr. Patrick Faherty, Spiddal ----- £103  
Scooter damaged at Galway - 14/4/1964.
3. Overdraft for quarter to 30th September, 1964.
4. Sealing Mortgage Deed for loan of £16,000 for Medical Staff Residence at Regional Hospital.
5. Continuing appointment of Temporary Clerk to County Galway Old Age Pensions Committee.
6. Creation of one temporary office of Ward Sister in Maternity Department with effect from 1/4/1963, pending the filling of the post of Tutor Sister (Maternity).
7. Creation of additional permanent posts of engineers viz:-
  - (a) One Chief Assistant County Engineer for Rural Water Supplies.
  - (b) One Assistant County Engineer for Housing.
  - (c) One Assistant County Engineer for Road Survey.
8. Increased salary scale for Superintendent Assistance Officer and for Rate Inspectors with effect from 1/10/1963, i.e. same revision as has been approved already for Staff Officers.
9. Increased salary scale for Clerk Typists with effect from 1/10/1963.
10. Sick Pay Scheme for Servants - Continuation.
11. Appointment of Rate Collector for No. 3 District (Ballinasloe).  
(List of candidates attached).

12. Vacancy for a Rate Collector in No. 19 District and approval to salary scale in lieu of poundage.

13. Library Services:-

(a) Approval in principle of the scheme for Improvement and Extension of the Galway County Libraries. (A copy of the scheme has been supplied to each member already).

(b) Approval to raising of a loan of £11,000 from National Bank Limited, Galway to meet cost of introduction of a School Library Service and of a new delivery van.

(c) Consent to the creation of additional offices of -

One Assistant Librarian  
One Clerk Typist

14. Sale of Derelict Site No. 134 at Killeany, Electoral Division of Inishmore - Area 2 square perches - Notice dated 4/5/1964.

15. Main Road Grant 1964/65 - Additional Proposals, viz:-

|   |                |
|---|----------------|
| (a) Further improvement of Ballindine-Milltown Road                           | £ 10,000       |
| (b) Further improvement of Galway-Tuam Road between Claretuam and Laghtgeorge | 20,000         |
| (c) Improvement of Cuileen Bridge on Headford-Galway Rd.                      | 9,600          |
|   | <u>£39,600</u> |

16. Former Ardrahan Dispensary District - letter of 23/4/1964 from the Secretary, Department of Health.

17. Travelling Expenses of members of Local Authorities - Letter G.9/63 of 29/4/1964 from Department of Local Government.

18. List 11/5/1964 of roads recommended to be declared public roads. (Copy of list sent to each member already).

19. County Councils' General Council letter 13/5/1964 -

(a) Asking Council's views on a motion re allowance of discount for early payment of rates.

(b) This Council's motion re Housing Charges in Town Commissioners Towns.

20. Members' Notices of Motion:-

(a) Clr. J. Flaherty: "I will ask the County Engineer to consider the extension of the piped water to Cuilmore and Cloonkell from the Kilkerrin/Moylough Scheme."

(b) Clr. B. Faherty:

1. "At the next meeting of the County Council I, or some other member of the Council acting on my behalf, shall propose that Galway County Council fully co-operate in so far as it is possible to do so, with Galway Corporation in the provision of an indoor swimming pool in the city of Galway."

2. "I will ask that the County Engineer erect a 'Back Wall' to Barna Ball Alley."

3. "I will ask this Council, to compensate the Ball Alley Committee,, who are the sole owners of this ground."

(c) Deputy A. Millar:

1. "That a water supply be extended from the main source in the town of Killimor to Lisaniska, in order to serve 12 houses, as the occupants are most anxious to obtain this facility so that they can participate actively in supplying milk to the proposed creamery which

is about to be built there."

2. "That the amount of dentures at present being supplied to Portiuncula Hospital (4 sets per month) be increased."

(d) Clr. J. Dowd:

1. "I will propose that I.L.C. pump at Kylemore, Laurencetown be taken over for maintenance by the County Council."

2. "I will ask what progress has been made to provide Laurencetown area and Kiltormer with a Regional Water Supply and when it is thought work will commence in these areas."

(e) Clr. T. King & Deputy J. Geoghegan: Re: Piped Water Supplies -

"We give notice that we will propose at the next County Council meeting that arrangements be made for the appointment of Consulting Engineers for schemes submitted to and approved by the Minister."

(f) Deputy A. Millar: "At the next meeting of the County Council, I will ask the County Engineer to pipe the drain opposite Gurteen Church, so as to give greater parking space for cars and to render the said drain safe as it is dangerous at present."

21. Resolutions.

22. Other Business.

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*12<sup>th</sup> January 1965*

Galway County Council Archive



LEABHARLANNA CHONNDAE NA GAILLIMHE

Minutes of meeting of County Libraries' Committee held on 22nd January, 1965.

PRESENT: Ven. Archdeacon Glynn; Clrs. S. O Domhnallain; J. Dowd; P.J. Galvin; S. MacEoghagain, T.D.; J. Glynn; T. Mac an Riogh; M. O Ceit T.D.; F. Mullin; P. Raftery; J. Flaherty; Messrs. P. Talty; T. O Seaghdha; T. Clarke; T. Murphy; R. Joyce; Aldermen P. Ryan and M. Breathnach; and Clr. A. Hynes.

IN ATTENDANCE: Mr. C. Walsh, Asst. County Manager; Mr. S. Bohan, County Librarian; Mr. T. Sharkey, Assistant Librarian.

MINUTES OF PREVIOUS MEETING: The minutes of previous meeting as circulated to each member were taken as read, and it was agreed that they be signed. Arising out of the minutes the Librarian gave details of the cost of microfilming certain runs of old Galway newspapers held in the British Museum. The members considered the cost to be high and on the suggestion of the Chairman the Librarian was directed to write to University College, Galway, to enquire if the University would be interested in purchasing some runs of the newspapers for use in their library. The Librarian undertook to circulate a list of the newspapers available in the British Museum before the next meeting.

PROGRESS REPORT: The Librarian made a short report on the progress of the Schools Library Scheme, on progress regarding new Branch Library Buildings, on the extension of the Mobile Library Service and on the progress of renovations at the Woodquay Library premises.

COUNTY LIBRARY ESTIMATES 1965/66: The estimate of expenses for the County Library Service for 1965/66 was before the meeting. Members questioned the expenditure under a number of headings. Clr. Geoghegan enquired as to why the Third Year Programme, which envisaged the building of a new City Library and Headquarters, had been postponed in favour of the Fourth Year Programme. Due to the County Council's involvement in Court Proceedings relevant to the question, the meeting went into Committee while the Assistant County Manager explained the matter. On the proposals of Clr. Donnellan seconded by Mr. T. Murphy the estimate as submitted was adopted and it was agreed to recommend it to the County Council for approval.

The meeting then ended.

*Michael Hill*

7/5/1965