

## **Galway County Council**

### **Voluntary and Community Activities on Roads, Amenity areas and Other Areas in charge of Galway County Council**

#### **Preface**

Galway County Council recognises, welcomes and greatly values the efforts and role of Local Community Groups, Bodies and Voluntary Agencies in carrying out works to improve the overall environment in which Galway County Council serves the Galway County Community.

This document sets out the requirements of Galway County Council to which all such Groups Agencies and Bodies must comply to ensure that these activities are carried out in an appropriate fashion for the safety and benefit of all.

#### **Proposed Works and Services**

The works or services which are proposed must be agreed with the relevant area engineer prior to approval by the Municipal District Engineer of the area in which works or services are to be carried out or provided. These works must be such that Galway County Council can take completed works into it's charge after an appropriate period without incurring rectification or repair cost prior to same.

This effectively means that the proposers must submit a written outline of these proposals.

This outline should clearly state the works or services involved, the locations, the time schedule and the number of persons involved with details as to whether the participants are part of a formal scheme such as a Community Employment Scheme, TUS or simply volunteers of a local community. The Municipal District Engineer shall confirm in writing, agreement in regards to the proposals outlined.

The works and services permitted shall be strictly within the agreed proposals and shall not proceed until this written confirmation is in place.

#### **Insurance Requirements**

The Community/Voluntary Group must provide written confirmation that it has Public Liability insurance to a level of €6.5m for one single incident and Employers Liability to a level of €12.7m (if relevant). The Community/Voluntary Group must also indemnify Galway County Council in regards to works and services provided.

The period of the insurance cover must extend until the works have been taken in charge or until the service provision is completed.

#### **Health and Safety Legislation Compliance**

The Community/Voluntary Group must provide written confirmation that all of its proposed works and services shall be carried out or provided in compliance with appropriate Safety and Health Legislation. This effectively means that all involved must have appropriate training, signage, equipment ie PPE and properly developed and appropriate Safety Plans.

Galway County Council will not take on any role or responsibility in regards to compliance with Health and Safety Legislation compliance in these works or services.

Where works are being carried out in public places in charge of the Galway County Council the Community Groups and Voluntary Agencies must carry out these works and provide these services in a manner which protects the safety of the general public. The Community Groups and Voluntary

Agencies must comply with the requirements of documents such as the Guidance Document for Control and Management of Traffic at Roadworks where appropriate.

### **Funding**

Galway County Council cannot provide funding direct from its Roads Program to any Community/Voluntary Group for these types of activities. Galway County Council may within existing resources of its Roads Program provide materials and equipment to assist in these activities if appropriate and agreed as part of the overall proposal by the Municipal Engineer.

**Whilst Galway County Council will make every effort to assist these projects, failure to comply or to ensure ongoing compliance with the requirements of the above will prevent a project commencing or cause it to be stopped without notice.**